

# KATIE RAND

BA (Hons)  
MSc  
Dip.

## INTERIOR DESIGNER



(437) 344 - 2498



katie.rand91@gmail.com



Portfolio



LinkedIn



Vancouver, BC

## HIGHLIGHT OF QUALIFICATIONS

Environmentally driven interior designer with a strong professional and academic background in space planning, material selection and client communications. A confident verbal, visual and written communicator with a proven track record of adaptability, problem solving and multi-tasking across multiple projects and time lines. Confidently advises on finishes, materials, colours, furniture and lighting options while referring to the client's needs and requests.

- 3 years of professional interior/architecture design
- 2 years of built environment admin focused work
- Design development of 2D floor plans, RCPs, elevations and details in AutoCAD, ArchiCAD and Floorplanner
- 3D model in SketchUP, ArchiCAD, Floorplanner
- Proven professional client management skills including initial engagement, leading in-person and virtual meetings as well as email and phone follow-ups
- Estimate project cost and prepares quotes
- Established clear organisation processes for projects, task/time tracking and admin work with Google Workspace and MS Office to enhance productivity
- Enjoys creative problem solving and thrives in both team & independent endeavours

## PROFESSIONAL EXPERIENCE

- **INTERIOR DESIGN CONSULTANT**
  - CB2  
Vancouver, BC  
**2023 - Present**
  - Prepares mood boards, sample boards, floor plans and 3D renderings daily for client presentations using Google slides, material samples and Floor planner.
  - Discusses projects with clients via in-store, in-home or virtual appointments leading them through direction and products
  - Manages quotes and orders along with arranging delivery/pickup
  - Processes client's payment of goods in person and via phone
  - Forms friendly relationships to encourage returning clients
- **JUNIOR INTERIOR DESIGNER**
  - Jamie Banfield Design  
Port Moody, BC  
**2022 (Contract)**
  - Prepared interior elevations, floor/detail/reflected ceiling plans, millwork, sections and visually narrative concept packages in AutoCAD across 10 high-end residential projects
  - Compiled & documented detailed schedules for finishes, equipment, lighting, plumbing, accessories and furniture



## PROFESSIONAL EXPERIENCE (CONT'D)

---

### ● JUNIOR DESIGNER

The Architect Builders Collaborative

(Now 'Collaborative Architecture')

Toronto, ON

**2021 (Contract)**

- Improved the organisation of the in-house sample library which streamlined staff's search time, enhancing design decisions
- Established relationships with 30+ sample reps ensuring access to an up to date library and early access/knowledge of new products
- Established a new set of master documents to provide brand consistency & visual clarity across all projects

- Prepared architectural drawing packages and rendered 3D models using ArchiCAD & Twin-Motion
- Established the report structure and co-delivered a presentation to the heads of City of Toronto Planning department
- Liaised with 15 external industry partners including builders, energy modellers and mechanical engineers to ensure the project's optimal alignment & collaboration efforts
- Sustainable design & research of affordable energy efficient homes

### ● ADMIN ASSISTANT

Open Eco Homes

Cambridge, UK

**2014**

- Established communication and relationships with 11 home-owners volunteering their property for open-house events
- Produced and maintained educational documents, posters, flyers and creative displays in MS Office and InDesign for eco-events including 'Open Eco-Homes', 'Cycle-Powered Cinema' as well as multiple 'Mend and Repair' cafes

## EDUCATION

---

### DIPLOMA

Interior Design

The Interior Design Institute

Vancouver, BC

2023

### MASTER OF SCIENCE

Sustainability and Adaptation for the Built Environment

University of East London / C.A.T.

London, UK

2019

### BACHELOR OF ARTS (HONS)

Architecture

University of Lincoln

Lincoln, UK

2013